



# IMPROVING MICHIGAN'S ACCESS TO GEOGRAPHIC INFORMATION NETWORKS

## **IMAGIN Policy 2016-03 IMAGIN Elections Procedure Policy**

### **Development of Ballot and Collection of Candidate Biography**

The Nominating and Governance (N&G) Team will develop a ballot containing the slate of candidates for the Board of Directors (Board) prior to the annual conference. Additionally, the N&G Team will obtain brief biographies of candidates to provide to the membership with the ballot.

### **Election Period**

The election period will open not less than 14 days prior to the close of the election. The close of the election will coincide with the first full day of the Annual Conference. The deadline for ballot submission will be during the first day of the annual conference unless extenuating circumstances require delay, in which case, official communication will take place at the annual conference and via email to reach members not in attendance.

### **Ballot Format and Distribution**

Any method of providing the ballot to the membership which ensures meeting the requirements of Article IV(B) of the IMAGIN bylaws will be considered by the N&G Team.

The ballot will be provided to all active members as of the data of ballot distribution. Completed ballots must be returned to the IMAGIN management team by whatever means (hand delivered or mailed paper, FAX, online submission, etc.) deemed appropriate by the Board prior to the deadline set by the N&G Team.

### **Ballot and Election Certification, and Certified Election Results Retention**

The ballots will be certified by a minimum of two N&G Team member(s) not appearing on the ballot. If there are less than two N&G Team members who do not appear on the ballot, the ballots will be certified by a qualifying N&G Team member (if any exist) plus an IMAGIN management representative and/or volunteer(s) from the Board not appearing on the ballot to make a certification team of two. The candidates with the highest vote counts will be elected to the Board. Should a two-way tie for the final position occur, the N&G Team will toss a coin to determine the elected candidate. Should a tie consisting of more than three candidates occur, all candidates names will be written on slips of paper and will be drawn at random by a neutral party for the selection of the last elected candidate.

The certified ballot count will be kept on file with the IMAGIN records for a minimum of one year.

Policy Adopted at the April 15, 2016 IMAGIN Board of Directors Meeting

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Thomas Van Bruggen, IMAGIN President

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April 15, 2016  
Date

### ***IMAGIN Policy 2016-03: IMAGIN Elections Procedure Policy***

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