



IMAGIN Inc.
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2017/2018 Board of Directors:

Thomas Van Bruggen: President (2019)	Chad Collins (2019)	Jon Merrick (2018)
Sarah Merz: Vice President (2018)	Andrew Giguere (2018)	Jason Moore (2019)
Pete Schneider: Treasurer (2018)	Brodey Hill (2018)	Diane O'Connell (2018)
Janet Mocadlo: Secretary (2019)	April Kibby (2019)	Bill Rowe (2018)
Keri Blough (2019)	Karl Linderoth (2019)	Scott Swan (2018)

Minutes of the IMAGIN Inc. Board of Directors Meeting Friday, September 8, 2017 Location: Face to Face (Think Space, Lansing)

1. Call to Order - Board Member Roll Call

1.1. President Thomas Van Bruggen called the meeting to order at 9:35 a.m.

1.2. Roll Call

President Thomas Van Bruggen: Present
Vice President Sarah Merz: Present
Treasurer Peter Schneider: Present
Secretary Janet Mocadlo: Present
Keri Blough: Absent
Chad Collins: Present
Andrew Giguere: Absent
Brodey Hill: Present
April Kibby: Present
Karl Linderoth: Present
Jon Merrick: Present
Jason Moore: Present
Diane O'Connell: Present
Bill Rowe: Absent
Scott Swan: Absent

Quorum Obtained

Others present:

Maryellen Jansen (Riehl Solutions)

2. Approval of Agenda

Van Bruggen presented the agenda.

Sarah Merz motioned to approve the agenda. Motion supported by Pete Schneider.

Motion Carried.

3. Welcome, Introductions and Think Space Orientation

Van Bruggen welcomed the board to the planning session. Maryellen Jansen gave an overview of the space and also welcomed members.

4. Approval of Minutes from August 25, 2017 Board of Directors Meeting
Van Bruggen asked for approval of the minutes from the July 21, 2017 IMAGIN Board of Directors meeting.

Merz moved to approve the minutes as presented. Brody Hill supported the motion.

Motion Carried.

5. Old Business – Action Item Review
 - 5.1. AI-2017-01: All Board members shall search for articles that can be used in future newsletters
 - 5.2. AI-2017-14: All team chairs need to clean up unnecessary files from Dropbox

Action items will remain open at this time.

6. Treasurers Report
Schneider reported that the balance sheet shows \$35,687.42 across all accounts. IMAGIN has \$14,110.56 in savings, \$4,398.05 in the educational scholarship fund, and \$17,358.81 in the checking account. All outstanding invoices are resolved and there are no more expected expenditures this month. In contrast to August 2016, IMAGIN had \$27,324.61.

Once the budget is approved at the October meeting, Schneider and Jansen will recommend an amount to move from checking to savings.

Janet Moadlo moved to approve the Treasurer's report. Motion supported by Karl Linderoth.

Motion Carried.

7. Riehl Solutions Management Contract Auto-Renewal
Van Bruggen asked for any objections to the auto-renewal contract for management services. No objections were heard from the board.

8. 2019 Conference Location Discussion / Selection
Van Bruggen reviewed the location and facility options for the 2019 conference. Discussion was held.

Merz moved and Jon Merrick supported motion to look at Grand Rapids for the 2019 conference.

Motion Carried.

9. New Business:
Van Bruggen reminded the board that IMAGIN has been granted a non-profit ArcGIS Online account. He will be looking into editor/contributor licenses.

10. IMAGIN Board of Directors Policies Review & Signatures
 - 10.1. Policy 2010-01: Confidentiality
 - 10.2. Policy 2010-02: Document Retention
 - 10.3. Policy 2010-03: Non-Discrimination / Anti-Harassment
 - 10.4. Policy 2010-04: Whistleblower

Van Bruggen asked all board members to read and sign board policies.

11. Upcoming Meetings

October 13, 2017 - 9:30 to 11:00 AM - Teleconference

November 3, 2017 - 9:30 AM to 1:00 PM - FACE TO FACE MEETING - Location TBD (Mt. Pleasant or Lansing) (possible Grand Rapids site visit)

December 8, 2017 - 9:30 to 11:00 AM - Teleconference

January 12, 2018 - 9:30 to 11:00 AM - Teleconference

February 9, 2018 - 9:30 to 11:00 AM - Teleconference

March 9, 2018 - 9:30 to 11:00 AM - Teleconference

April 13, 2018 - 9:30 AM to 1:00 PM - FACE TO FACE MEETING - Location TBD (Traverse City Park Place?)

May 11, 2018 - 9:30 to 11:00 AM - Teleconference

June 8, 2018 - 9:30 to 10:30 AM – Teleconference (For last minute conference items only if needed)

June 19, 2018 - 1:00 to 2:00 PM - FACE TO FACE ANNUAL MEMBERSHIP MEETING

12. Adjournment / Break

Meeting adjourned at 10:46 a.m.

Minutes respectfully submitted by Janet Moadlo, Secretary - IMAGIN